



EXECUTIVE DIRECTOR

Would you like to leverage your professional experience to give back to your community?

The Lady Minto Hospital Foundation is looking for a leader to be at the center of donor relations, development strategy, and financial management. Our community has demonstrated generous support for local healthcare, and we are looking for an Executive Director whose leadership will take our vision forward.

Working in collaboration with the Board, the Executive Director will bring broad management skills to build and maintain relationships and processes to support the best outcomes for our community. This includes:

- Donor recognition and stewardship programs
- Funding strategy and proposal research, including evaluation for risk and opportunities
- Annual budget development, analysis, and reporting
- Data management
- Community engagement, media, and events
- Liaison with hospital, government, and community organizations

The Executive Director will progress the Foundation's mission to raise, steward and disperse funds in support of excellence in patient care and comfort at the Lady Minto Hospital.

We offer a competitive compensation package, including:

- Hybrid work environment and flex-hours schedule
- Annual salary of \$90,000 - \$110,000; skills, experience and results will be considered to determine salary
- Competitive benefits
- 4 weeks' annual vacation
- Career development support

What you bring:

- Five years fundraising experience, with demonstrated results
- Bachelor's degree or equivalent
- Professional and personal skills:
 - Positive, persuasive, and diplomatic across all communication modes
 - Results-oriented with high level of independence and collaborative work with a Board or leadership team
 - Careful, factual, and logical with good judgement and decision-making

To learn more about this role, or to apply, contact kathleen.doyle-linden@ladymintofoundation.com. All applications should include résumé and cover letter. We look forward to hearing from you.